

CITY OF TARRANT

CITY COUNCIL MEETING

MARCH 1ST, 2021 AT 7PM

CITY HALL

AGENDA

1. Call to Order
2. Prayer & Pledge
3. Roll Call
4. Approval of minutes from the following:
 - a. February 17th, 2021 Meeting
5. Communications from the Mayor
 - a. Presentation
6. Committee Reports
7. Old Business
 - a. Resolution #8760 – Creating Finance Department for the City
8. New Business
 - a. Resolution #8765 – TPD Surplus Property
 - b. Resolution #8766 – ELG Contract
 - c. Resolution #8767 – Invitation to Bid – 1605 Pinson Street
 - d. Resolution #8768 – Creating A Part-Time Fire Department Position
9. Other Business
10. Public Comment
11. Vouchers and Expenses
12. Adjourn

The next scheduled council meeting will be March 15th, 2021.

**City of Tarrant
Council Meeting Minutes
Monday, March 1st, 2021
Tarrant City Hall**

The City Council of the City of Tarrant, Alabama met in a regular meeting on Monday, March 15th, 2021 at 6:00pm at City Hall.

Mayor Newton called the meeting to order. Kim Stone gave the invocation and Donald Ferris led the Pledge of Allegiance.

Councilman Bryant made a motion to appoint Aslinn O'Donohoe as acting clerk with a second from Threadford. There was no discussion. All present voted yes. Motion passed.

The following officials were present during roll call:

Wayman A. Newton	Mayor
Veronica Bandy Freeman	Council Member
Tracie B. Threadford	Council Member
Catherine "Cathy" Anderson	Council Member
Deborah "Debbie" Matthews	Council Member
John T. "Tommy" Bryant	Council Member

First the council considered the minutes from the March 1st, 2021 Regular Meeting.

Council member Freeman made a correction to the minutes: that her check had been approved. Council member Threadford made a motion to approve the minutes with the noted correctinos with a second from Bryant. There was no more discussion. Mayor Newton then called for a roll call vote

Yeas:

Council member Freeman
Council member Threadford
Council member Anderson
Council member Matthews
Council member Bryant
Mayor Newton

Nays:

None

Motion passed.

The Mayor then introduced Allison Black-Cornelius and Avana Sullivan from the Greater Birmingham Humane Society to the council. They gave a presentation to the council and audience about what they do in Tarrant. Next, Mrs Dill spoke to the council about damage to her property in Brummit Heights from the large trucks that go through her neighborhood and asked the council to repair her property. Lastly, Mayor Newton presented to the council his plan for the City to take over household garbage pickup.

There were no committee reports.

Council member Freeman read and introduced Resolution #8769 – Amending Resolutiond #8768 – Creating A Part-Time Firefighter Position. Council member Freeman made a motion to approve with a second from Anderson. There was no discussion. A roll call vote was held.

Yeas:

Council member Freeman
Council member Threadford
Council member Anderson
Council member Matthews
Council member Bryant
Mayor Newton

Nays:

None

Motion passed.

Mayor Newton introduced Resolution #8771 – Creating an Accountant Position for the City of Tarrant Administrative Department. Council member Bryant made a motion to approve with a second from Matthews. There was no discussion. A roll call vote was held.

Yeas:

Council member Freeman
Council member Threadford
Council member Anderson
Council member Matthews
Council member Bryant
Mayor Newton

Nays:

None

Motion passed.

Mayor Newton introduced Resolution #8772 – Creating an Accountant Position for the Tarrant Electric Department. Council member Bryant made a motion to approve with a second from Threadford. There was no discussion. A roll call vote was held.

Yeas:

Council member Freeman
Council member Threadford
Council member Anderson
Council member Matthews
Council member Bryant
Mayor Newton

Nays:

None

Motion passed.

Mayor Newton then introduced Resolution #8773 – Creating a Court Clerk Position. Magistrate Alicia Cole spoke to the council on the need for an additional court clerk position. Council member Threadford made a motion to approve with a second from Freeman. There was no discussion. A roll call vote was held.

Yeas:

Council member Freeman
Council member Threadford
Council member Anderson
Council member Matthews
Council member Bryant
Mayor Newton

Nays:

None

Motion passed.

Mayor Newton introduced Resolution #8774 – Creating a Public Safety Dispatcher Position for Tarrant Police Department. Dispatchers Desiree Fitts and Leah Fields and Lieutenant Phillip George spoke to the council about the need for an additional dispatcher. Council member Anderson made a motion to approve with a second from Threadford. There was no discussion. A roll call vote was held.

Yeas:

Council member Freeman
Council member Threadford
Council member Anderson
Council member Matthews
Council member Bryant
Mayor Newton

Nays:

None

Motion passed.

There was no other business.

Mayor Newton opened the floor up for public comment. Kelvin Slaughter asked to speak to the council about his beer, wine, and liquor application that he had recently submitted. Because of prior business dealings with Mr. Slaughter, Mayor Newton asked council member Matthews to step in as presiding officer. Council member Threadford informed Mr. Slaughter that the next meeting of the Public Safety Committee would be April 5th and they would discuss his application then. Mr. Slaughter continued to the council.

Next, a member of the Farmer's Market Committee told the council about their decision to begin having the farmers market every other week starting in April as the growing season began and that they would be including a car show once a month along with the market.

Council member Threadford then made a motion to approve payments of payroll and expense vouchers by the City and Electrical Department with a second from Bryant. A roll call vote was held.

Yeas:

Council member Freeman
Council member Threadford
Council member Anderson
Council member Matthews
Council member Bryant
Mayor Newton

Nays:

None

Motion passed.

Council member Threadford made a motion to adjourn with a second from Bryant. There was no discussion. All present voted yes.

Motion passed. Meeting adjourned.

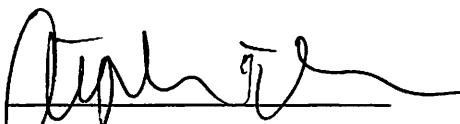
READ AND APPROVED THIS THE 5th DAY OF APRIL, 2021.

APPROVED:



Wayman A. Newton, Mayor

ATTEST:



Aislinn O'Donohoe, Acting City Clerk

CITY COUNCIL OF THE CITY OF TARRANT, ALABAMA

RESOLUTION NO. 8765

A RESOLUTION AUTHORIZING THE MAYOR TO DECLARE ONE POLICE DEPARTMENT BATTERY BACKUP AND AUTHORIZING THE MAYOR TO SELL, CONVEY OR OTHERWISE DISPOSE OF THE SAME IN ACCORDANCE WITH RESOLUTIONS AND ORDINANCES PERTAINING TO SURPLUS PROPERTY

WHEREAS, the City of Tarrant Police Department has requested that one (1) battery backup be declared surplus, and

WHEREAS, this backup is no longer of value to the City of Tarrant Police Department.

THEREFORE, BE IT RESOLVED by the City Council of the City of Tarrant, Alabama while in regular session on Monday, March 1st, 2021 at 7:00 p.m. as follows:


Section 1. That the Mayor is hereby authorized to declare the following as surplus:

- **One (1) Best Power Technology, Inc. battery backup, Ferrups F.E. Series, serial number FE4.3K02270**

Section 2. That the Mayor is hereby authorized to sell, convey, or otherwise dispose of the same in accordance with resolutions and ordinances relating to surplus property, thus removing them from the City of Tarrant Police Department inventory.

ADOPTED AND APPROVED THIS THE 1ST DAY OF MARCH, 2021

APPROVED: _____



Wayman A. Newton, Mayor

ATTEST: _____



Aislinn O'Donohoe, Acting City Clerk

CERTIFICATION OF CITY CLERK

STATE OF ALABAMA)
JEFFERSON COUNTY)

I, Aislinn O'Donohoe, Acting City Clerk of the City of Tarrant, Alabama, do hereby certify that the above and foregoing is a true and correct copy of a Resolution duly adopted by the City Council of the City of Tarrant, Alabama, on the 1st day of March, 2021.

Witness my hand and seal of office this 1st day of March, 2021.

A handwritten signature in black ink, appearing to read "Aislinn O'Donohoe", written over a horizontal line.

Aislinn O'Donohoe, Acting City Clerk

CITY COUNCIL OF THE CITY OF TARRANT, ALABAMA

RESOLUTION NO. 8766

**AUTHORIZING THE MAYOR TO SIGN AN AGREEMENT
WITH THE LAW OFFICES OF ENVIRONMENTAL
LITIGATION GROUP, P.C. ("ELG") ON BEHALF OF THE
CITY OF TARRANT FOR LEGAL MATTERS**

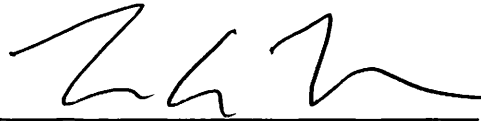
BE IT RESOLVED by the City Council of the City of Tarrant, Alabama while in regular session on Monday, March 1st, 2021 at 7:00 pm as follows:

1. That the Mayor is authorized to sign a contract agreement with the Law Offices of Environmental Litigation Group, P.C. (ELG) on behalf of the City of Tarrant; and

2. That such agreement shall enable ELG to investigate, promulgate, and prosecute the City's potential claims in potential civil litigation in connection with legally tenable claims to be brought against manufacturers and other regarding the presence of a certain group of chemicals in land, water, or property.

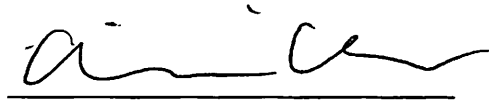
ADOPTED AND APPROVED THIS THE 1st DAY OF MARCH, 2021

APPROVED: _____



Wayman A. Newton, Mayor

ATTEST: _____



Aislinn O'Donohoe, Acting City Clerk

CERTIFICATION OF CITY CLERK

STATE OF ALABAMA)
JEFFERSON COUNTY)

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Aislinn O'Donohoe, Acting City Clerk

CITY COUNCIL OF THE CITY OF TARRANT, ALABAMA

RESOLUTION NO. 8767

A RESOLUTION AUTHORIZING THE ISSUANCE OF AN INVITATION TO BID FOR THE REPLACEMENT OF THE ROOF AND WATERPROOFING OF THE WALL OF THE BUILDING LOCATED AT 1605 PINSON STREET.

WHEREAS, the roof and a wall of the building located at 1605 Pinson Street in Tarrant are in disrepair; and

WHEREAS, the Jefferson County Circuit Court, in the case styled: *City of Tarrant v. Billy R. Renfro*, CV-2018-904190, authorizes the City of Tarrant to make the necessary repairs to the building to ensure the safety and welfare of its citizens; and,

WHEREAS, the City Council finds that there is cause to make the necessary repairs.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Tarrant, Alabama, as follows:

1. The City Clerk is authorized to issue an Invitation to Bid in a form approved by the Mayor and the City Attorney for the replacement of the roof and waterproofing of the wall of the building located at 1605 Pinson Street in Tarrant (the "Building"), the scope of which is set forth more fully in paragraph 2, below.

2. The Bid should include: 1) the cost of a new roof system for the Building along with new flashing, properly sized gutters and downspouts and other appropriate fittings to direct water away from the structure; 2) the cost associated with repairing (as necessary) and waterproofing the sidewall of the Building that abuts the Regions Bank building; 3) the cost associated with abating any mold and/or mildew in the Building; and 4) to the extent that any of the work described herein involves asbestos containing materials, the cost to safely remediate and dispose of such materials and asbestos in compliance with local, state and federal law, as well, as any requirement of any agency having jurisdiction over the premises.

3. Sealed bids must be received in the City Clerk's Office at Tarrant City Hall, 1133 East Lake Boulevard, Tarrant, AL 35217 at a date and time selected by the Mayor and identified in the Invitation to Bid at which time the bids will be publicly opened and read aloud in the Tarrant City Hall Council Chambers.

4. The City reserves the right to reject any or all bids, to waive irregularities and/or informalities in any bid, and to award a contract in any manner, consistent with law, deemed in the best interests of the City.

5. The Mayor and other officers and employees of the City acting at the direction of the Mayor are hereby authorized to execute any claim forms, pleadings, engagement agreements, waivers, or other documents that may be necessary to preserve the City's interests relative to the matters described herein.

ADOPTED AND APPROVED THIS THE 1st DAY OF MARCH, 2021

APPROVED: _____

Wayman A. Newton, Mayor

ATTEST: _____


Aislinn O'Donohoe, Acting City Clerk

CERTIFICATION OF CITY CLERK

STATE OF ALABAMA)
JEFFERSON COUNTY)

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Witness my hand and seal of office this 1st day of March, 2021.



Aislinn O'Donohoe, Acting City Clerk

CITY COUNCIL OF THE CITY OF TARRANT, ALABAMA

RESOLUTION NO. 8768

A RESOLUTION CREATING ONE (1) PART-TIME FIRE FIGHTER FOR THE TARRANT FIRE DEPARTMENT AND PROVIDING FOR THE FILLING OF SAME THROUGH THE JEFFERSON COUNTY PERSONNEL BOARD AT THE PREVAILING RATE OF PAY

BE IT RESOLVED by the City Council of the City of Tarrant, Alabama while in regular session on Monday, March 1, 2021 at 7:00 pm as follows:

Section 1. That there is hereby created one (1) part-time fire fighter position, pay grade 17, for the Tarrant Fire Department; and

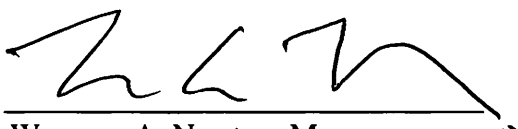
Section 2. That said position shall be filled through the Jefferson County Personnel Board at the prevailing rate of pay; and

Section 3. That funds for said position and benefits shall be provided from the Tarrant Fire Department Budget; and

Section 4. That a copy of said position description is attached hereto, marked as Exhibit "A" and incorporated into this Resolution by reference, as though set out fully herein.

ADOPTED AND APPROVED THIS THE 1ST OF MARCH, 2021

APPROVED: _____


Wayman A. Newton, Mayor

ATTEST: _____



Aislinn O'Donohue, Acting City Clerk

Exhibit A

Class Title: **Electrical Distribution Assistant Supervisor**

Class Number: **08484**

Grade: **24**

Summary:

Work involves assisting in coordinating and directing power distribution crews in the maintenance, repairs and installation of an electrical transmission and distribution system. Employees supervise and participate with work crews in installing and repairing wires, poles, transformers, switches and electric meters, maintaining and repairing traffic and street lights and inspecting and maintaining the operation of distribution sub-stations. Work also involves assisting the supervisor in preparing specifications and estimates for construction, repair and installation projects. An employee in this classification receives overall objectives and resources available and develops deadlines, projects, and work to be done in consultation with the supervisor. The employee keeps the supervisor informed on progress, potentially controversial matters, or far-reaching implications. Work assignments are received in the form of work orders or emergency calls, indicating the nature of the job. The employee plans and carries out the assignment or assists the supervisor in planning the details of the work, resolves most of the conflicts that arise, and coordinates the work with others, as necessary; the employee also interprets policy on own initiative in terms of established objectives. Work is performed with considerable independence and is subject to periodic review by supervisor, engineer and operations manager.

Typical Job Duties:

Ensures that tools and equipment are available (e.g., line trucks are stocked with the necessary materials, tools, and equipment), assembled, and in proper working order.

Participates in a Tennessee Valley Public Power Association (TVPPA) Lineworker Apprenticeship correspondence program and off-site, multiple-day laboratory sessions that include both classroom and field instruction.

Performs general administrative and/or clerical functions (e.g., general record keeping, paperwork, etc.) in order to communicate, document or maintain office information.

Developing and monitoring annual budget.

Without supervision, performs work related to the installation, maintenance, and repair of electric transmission and distribution systems and associated structures and devices such as poles, conductors, insulators, switches, transformers, and meters.

Operates equipment used in work on electric transmission/distribution systems (e.g. line/bucket truck, auger, winch, backhoe, Bobcat, and trencher).

Follows proper safety protocol as well as uses and wears safety equipment in completion of work.

Plans and directs the work of other workers such as Power Distribution Workers (Linemen), Trainees (Apprentice Linemen), Helpers (Groundmen), and Laborers (Worker Trainees).

Monitoring, supervising, and assisting various electrical crews in the operation and maintenance of an electrical distribution system and substations which includes the installation and maintenance of transformers, wires, switches, electric meters and other related equipment.

Planning and coordinating electrical projects (i.e., residential, commercial, industrial) to include determination of priorities and project estimates.

Communicating with other departments and individuals through phone, radio, emails, and memos to investigate complaints, complete project requirements. and maintain positive relationships.

Performing functions related to hiring, disciplinary action, and performance management of personnel.

Develops policies, procedures, future plans and goals regarding efficient operation of power delivery, continuous operation, future organizational

needs and emergency situations; may also develop and administer training.

Competencies:

Leadership & Management.
Problem Solving & Decision Making.
Self Management & Initiative.
Teamwork & Interpersonal.
Technical Skills.
Written Communication & Comprehension.
Technical & Job-Specific Knowledge.
Heavy Equipment & Vehicle Use.

Minimum Qualifications:

The following section provides the minimum qualifications necessary for appointment to this job. Applicants must meet or exceed these qualifications in order to be considered eligible for employment consideration.

Class A or B Commercial Driver's License.
Lineman/Power Distribution Worker Apprenticeship Certificate.
Experience in aspects of equipment operation used in construction, maintenance, and repair of an electrical transmission and distribution system (e.g., bucket truck, derrick truck, and electrical testing devices).
Experience in an electrical construction and maintenance capacity, performing such tasks as developing job estimates and developing material and equipment specifications for projects.
Experience resolving customer complaints regarding power outages and electrical problems.

DISCLAIMER: This job description is not meant to be an all-inclusive list of the job duties, responsibilities, or skills and abilities required to do the job and may be changed at the discretion of the Personnel Board at any time.

Compensable Factors:

The following section provides the compensable factors for this job. These factors describe the experience and/or educational level typically possessed by incumbents within this job and are used to assist in determining the pay grade for the job and eligibility for certain premium pay. These factors are not necessarily requirements for employment

High School Diploma or G.E.D. and five years of experience in maintenance and repair of electric transmission and distribution lines.


Survey Year:
2021

CERTIFICATION OF CITY CLERK

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JEFFERSON COUNTY)

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Witness my hand and seal of office this 1st day of March, 2021.

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Aislinn O'Donohoe, Acting City Clerk