

**MINUTES OF THE SPECIAL MEETING OF  
THE CITY OF TARRANT, ALABAMA  
HELD ON MONDAY, JULY 18, 2016**

**The City Council of the City of Tarrant, Alabama** met in special session on Monday,

July 18, 2016 at 6:00 p.m., in the Council Chambers at City Hall.

Mayor Loxcil B. Tuck called the meeting to order. Mayor Tuck requested that Attorney Benjamin S. Goldman open the meeting with prayer.

Lillian A. Keith, City Clerk, called the roll. Upon roll call, the following officials answered present:

Catherine "Cathy" Anderson	Councilmember
John T. "Tommy" Bryant	Councilmember
Laura D. Horton	Mayor Pro Tem
Debra M. Matthews	Councilmember
Betty S. Middlebrooks	Councilmember
Loxcil B. Tuck	Mayor

It appears theretofore pursuant to letter, the Mayor caused the following notice to be properly served upon all members of the City Council:

July 15, 2016

**CALL FOR SPECIAL MEETING OF THE CITY COUNCIL  
OF THE  
CITY OF TARRANT, ALABAMA**

I hereby call a Special Meeting of the City Council of the City of Tarrant, Alabama to be held in the Council Chambers at City Hall, 1604 Pinson Valley Parkway, Tarrant, Alabama 35217, on Monday, July 18, 2016 at 6:00 p.m.

Agenda Items

- A) Resolution – Appointment Official to Perform Election Duties of Mayor – 2016 Municipal Elections
- B) Resolution – Appointment Official – Absence of City Clerk
- C) Resolution – Amendment Appointment Election Officials – 2016 Municipal Elections
- D) Resolution – Amendment Appointment Election Officials Counting, Receiving and Returning Absentee Ballots – 2016 Municipal Elections
- E) Resolution – Installation of One – 15 Ton & One – 20 Ton Split System – Tarrant Municipal Building

By: \_\_\_\_\_  
Loxcil B. Tuck, Mayor

In addition thereof, all Council Members executed a waiver of notice of this special meeting as follows:

July 15, 2016

TO WHOM IT MAY CONCERN:

We, the undersigned Mayor and Council Members of the City of Tarrant, Alabama hereby acknowledge and accept service of the foregoing Notice of Meeting of the City Council of said City, and acknowledge having received such notice in ample time to attend such Meeting, and waive any and all irregularities in such notice and service thereof and any and all other or further notice and consent, and agree that said City Council shall meet at the time and place therein named and for the purpose therein, stated, and for the transaction of any and all other business that may come before said meeting.

This 15<sup>th</sup> day of July, 2016.

s/Loxcil B. Tuck  
s/Cathy Anderson  
s/John T. "Tommy" Bryant  
s/Laura Horton  
s/Debra Matthews  
s/Betty S. Middlebrooks

Mayor Tuck recognized City Clerk Lillian Keith. Ms. Keith explained that the intent of Resolution Number 8237 and Resolution Number 8238, are to authorize Lynn Juneau to execute documents, in the absence of the City Clerk. General discussion followed. Ms. Keith stated that it is not the intent of either resolution, to add the day to day activities of the City Clerk, to the existing duties of Mr. Juneau. Attorney Goldman concurred that even though the resolutions are written in broad terms, the intent is only for Lynn Juneau to execute documents pertaining to the 2016 Elections(s) and to execute other necessary documents, in the absence of the City Clerk.

Whereupon, Councilmember Bryant introduced the following proposed resolution:

**RESOLUTION NO. 8237**

**A RESOLUTION APPOINTING LILLIAN A. KEITH TO PERFORM CERTAIN DUTIES FOR THE MAYOR OF THE CITY OF TARRANT DURING THE 2016 ELECTION AS DESCRIBED IN SECTIONS 11-46-36 and 11-46-37, CODE OF ALABAMA 1975**

**BE IT RESOLVED** by the City Council of the City of Tarrant, Alabama while in special meeting on Monday, July 18, 2016 at 6:00 p.m. as follows:

**Section 1.** That Lillian A. Keith is hereby appointed to perform certain duties for the Mayor of the City of Tarrant during the 2016 Election as described in Sections 11-46-36 and 11-46-37, Code of Alabama 1975,

**Section 2.** Lillian A. Keith shall file in the office of the City Clerk a list of electors qualified to vote in the 2016 general municipal elections,

**Section 3.** Said list of electors qualified to vote in the 2016 general municipal election shall be filed with the City Clerk on July 19, 2016 preceding the general municipal election,

**Section 4.** In case of the absence of Lillian A. Keith or her inability to serve on account of sickness or any other good reason, Lynn Juneau shall have the power and authority granted to Lillian A. Keith by this resolution during such time,

ADOPTED this the 18th day of July, 2016.

APPROVED: \_\_\_\_\_  
Loxcil B. Tuck, Mayor

ATTEST: \_\_\_\_\_  
Lillian A. Keith, City Clerk

Whereupon, Councilmember Bryant moved for the adoption of Resolution Number 8237. Motion for the adoption of Resolution Number 8237 was seconded by Councilmember Matthews, regularly put and upon roll call; the vote thereon was as follows:

AYES:	Councilmembers Anderson, Bryant, Horton, Matthews, Middlebrooks and Mayor Tuck
NAYS:	None
ABSENT:	None

The Recording Secretary announced the vote, whereupon Mayor Tuck declared Resolution Number 8237 duly and legally adopted.

Whereupon, Councilmember Bryant introduced the following proposed resolution:

RESOLUTION NO. 8238

**A RESOLUTION APPOINTING AN ACTING CLERK ON AN AS-NEEDED BASIS.**

WHEREAS, the City Council of the City of Tarrant, Alabama (“City Council”) desires to appoint a person who is authorized to act as the Acting City Clerk on an as-needed as provided herein;

**BE IT RESOLVED by the City Council of the City of Tarrant, Alabama** while in special meeting on Monday, July 18, 2016 at 6:00 p.m. as follows:

**Section 1.** In case of the absence of City Clerk Lillian A. Keith or her inability to serve on account of sickness or any other good reason, Lynn Juneau shall act at the Acting City Clerk with the power and authority of the City Clerk during such time.

**Section 2.** The City Council reserves the right to appoint another individual to prepare and take the minutes at meetings of the City Council as needed.

**Section 3.** While serving as Acting City Clerk, Lynn Juneau shall have all powers held by the City Clerk, including but not limited to the authority to execute documents on behalf of the City Clerk that were authored or created before Mr. Juneau’s appointment.

ADOPTED this the 18th day of July, 2016.

APPROVED: \_\_\_\_\_  
Loxcil B. Tuck, Mayor

ATTEST: \_\_\_\_\_  
Lillian A. Keith, City Clerk

Whereupon, Councilmember Bryant moved for the adoption of Resolution Number 8238. Motion for the adoption of Resolution Number 8238 was seconded by Councilmember Anderson, regularly put and upon roll call; the vote thereon was as follows:

AYES: Councilmembers Anderson, Bryant, Horton, Matthews, Middlebrooks and Mayor Tuck  
NAYS: None  
ABSENT: None

The Recording Secretary announced the vote, whereupon Mayor Tuck declared Resolution Number 8238 duly and legally adopted.

Whereupon, Councilmember Middlebrooks introduced the following proposed resolution:

RESOLUTION NO. 8239

A RESOLUTION PROVIDING FOR THE APPOINTMENT OF ELECTION OFFICIALS FOR THE 2016 MUNICIPAL ELECTION TO BE HELD ON AUGUST 23, 2016 AND ANY SUBSEQUENT ELECTION AS PROVIDED BY LAW

WHEREAS, a regular municipal election has been called to be held on the 23<sup>rd</sup> day of August, 2016, and a runoff election to be held, if necessary, on the 4<sup>th</sup> day of October, 2016; and

WHEREAS, Section 11-46-27 of the Alabama Code of 1975, as amended provides, in part, that the municipal governing body, not less than 15 days before the holding of any municipal election, shall appoint from the qualified electors of the municipality, officers to hold the election as follows: where voting machines are used, an inspector, chief clerk and a first and second assistant clerk for each voting machine; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Tarrant,

Alabama that the election officers for said election to be held at Tarrant City Hall shall be as follows:

Chief Inspector James Allen Bailey

Chief Clerk Deborah S. Bailey

District One Clerks

Robert Y. Camp

Carolyn J. Fields

District Two Clerks

Charlotte P. Perkins

Ronnie Perkins

District Three Clerks

Donna Curl

Rosemary Parker

District Four Clerks

Nancy Watson

Linda Escott

District Five Clerks

Jimmy King

Jimmie Lynn King

Alternate Provision Clerk

Myra Walker

ADOPTED this the 18th day of July, 2016.

APPROVED:

Loxcil B. Tuck, Mayor

ATTEST:

Lillian A. Keith, City Clerk

Whereupon, Councilmember Middlebrooks moved for the adoption of Resolution Number

8239. Motion for the adoption of Resolution Number 8239 was seconded by Councilmember

Matthews, regularly put and upon roll call; the vote thereon was as follows:

AYES: Councilmembers Anderson, Bryant, Horton, Matthews, Middlebrooks and

Mayor Tuck

NAYS: None

ABSENT: None

The Recording Secretary announced the vote, whereupon Mayor Tuck declared Resolution Number 8239 duly and legally adopted.

Whereupon, Councilmember Middlebrooks introduced the following proposed resolution:

**RESOLUTION NO. 8240**

**A RESOLUTION PROVIDING FOR APPOINTMENT OF ELECTION OFFICIALS FOR THE PURPOSE OF RECEIVING, COUNTING AND RETURNING OF ABSENTEE BALLOTS FOR THE 2016 MUNICIPAL ELECTION AND SUBSEQUENT AND ANY SUBSEQUENT RUN-OFF ELECTION, AS PROVIDED BY LAW**

**WHEREAS**, a regular municipal election has been called to be held on the 23rd day of August, 2016, and a run-off election, to be held if necessary, on the 4th day of October, 2016, and

**WHEREAS**, as pursuant to law, there shall be appointed from the qualified electors a minimum of three absentee election officials, with one being designated as inspector. Said absentee election officials shall meet on the day of the election at the place and hour as provided for all election officials for the purpose of receiving, counting and returning the absentee ballots cast in an election pursuant Section 11-46-27 of the Code of Alabama 1975.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Tarrant, Alabama that the absentee election officials for said election to be held at Tarrant City Hall shall be as follows:

**Chief Inspector** James A. Bailey

**Chief Clerk** Debra S. Bailey

**Clerks**

Linda S. Escott

Jimmie Lynn King

**Alternate Provisional Clerk**

Myra Walker

ADOPTED AND APPROVED this the 18th day of July, 2016.

Attest:

\_\_\_\_\_  
Lillian A. Keith  
City Clerk

\_\_\_\_\_  
Loxcil B. Tuck  
Mayor

Whereupon, Councilmember Middlebrooks moved for the adoption of Resolution Number 8240. Motion for the adoption of Resolution Number 8240 was seconded by Councilmember Anderson, regularly put and upon roll call; the vote thereon was as follows:

AYES: Councilmembers Anderson, Bryant, Horton, Matthews, Middlebrooks and Mayor Tuck

NAYS: None

ABSENT: None

The Recording Secretary announced the vote, whereupon Mayor Tuck declared Resolution Number 8240 duly and legally adopted.

Whereupon, Councilmember Bryant introduced the following proposed resolution:

**RESOLUTION NO. 8241**

**A RESOLUTION AUTHORIZING THE INSTALLATION OF ONE- 15 TON AND ONE – 20 TON SPLIT SYSTEM FOR THE CITY OF TARRANT MUNICIPAL BUILDING LOCATED AT 1604 PINSON VALLEY PARKWAY, TARRANT, ALABAMA**

**BE IT RESOLVED by the City Council of the City of Tarrant, Alabama** while in a special meeting on Monday, July 18, 2016 at 6:00 p.m. as follows:

**Section 1.** That said replacement of one – 15 ton and one – 20 ton split system at the City of Tarrant Municipal Building located at 1604 Pinson Valley Parkway, Tarrant, Alabama is hereby authorized; and

**Section 2.** That said amount for said labor and materials for installation, including thermostats, new strip heat, indoor and outdoor equipment, six (6) through door fire dampers, shall not exceed the amount of \$48,400.00, payable to Associated Cooling and Heating, and shall be paid from the Bond Fund – Fund 21; and

**Section 3.** That a copy of said proposal shall be attached hereto and made a part thereof.

ADOPTED this the 18th day of July, 2016.

APPROVED:

\_\_\_\_\_  
Loxcil B. Tuck, Mayor

ATTEST:

\_\_\_\_\_  
Lillian A. Keith, City Clerk

Whereupon, Councilmember Bryant moved for the adoption of Resolution Number 8241.

Motion for the adoption of Resolution Number 8241 was seconded by Mayor Pro Tem Horton, regularly put and upon roll call; the vote thereon was as follows:

AYES: Councilmembers Anderson, Bryant, Horton, Matthews, Middlebrooks and Mayor Tuck

NAYS: None

ABSENT: None

The Recording Secretary announced the vote, whereupon Mayor Tuck declared Resolution Number 8241 duly and legally adopted.

Whereupon Mayor Pro Tem Horton moved that the meeting be adjourned. Said motion was seconded by Councilmember Bryant, regularly put and carried, whereupon the meeting was adjourned at 6:29 p.m.

READ AND APPROVED THIS THE 1ST DAY OF AUGUST, 2016.

APPROVED: Loycil B. Tuck  
Loycil B. Tuck, Mayor

ATTEST: Lillian A. Keith  
Lillian A. Keith, City Clerk